



INSTRUCTIONS FOR LICENSE APPLICATION – SCRAP IRON PROCESSOR
North Dakota Department of Health
Division of Waste Management
918 E. Divide Ave., 3rd Fl
Bismarck, ND 58501-1947
PH: 701.328.5166 Fax 701.328.5200 Website: www.ndhealth.gov
Revision: 03/2014



Note: This license is only necessary to bid on Abandoned Motor Vehicle Funded Projects.

DEFINITIONS:

“Class A Scrap Iron Processor” means a person holding a valid license from the North Dakota Department of Health to engage in the collection, reduction, and transportation of abandoned motor vehicles and other scrap metal for sale and recycling purposes; must own or have access to at least one tow truck and equipment having the capacity to haul two or more abandoned motor vehicles at one time; must have the capability to collect at least twenty (20) abandoned motor vehicles per day and move those vehicles to a regional collection site; and must own or have access to equipment capable of reducing and transporting at least 20 abandoned (junk) vehicles a day.

“Class B Scrap Iron Processor” means a person holding a valid license from the North Dakota Department of Health to engage in the collection and transportation of abandoned motor vehicles for recycling purposes; and must own or have access to appropriate equipment capable of hauling two or more abandoned or junk motor vehicles at a time to either designated collection points, or scrap metal processing facilities.

ATTACH TO THIS APPLICATION:

Proof of Eligibility for comprehensive general liability insurance for bodily injury limits of \$50,000 per person, \$200,000 per occurrence; and property damage limits of \$15,000 per occurrence and per aggregate, for coverage of your company, its employees, officers and agents, while conducting collection, reduction and transportation of abandoned motor vehicles and other scrap metal.

Proof of Eligibility for comprehensive automobile liability insurance and the above-noted amounts covering the use of all trucks and equipment.

SEND YOUR COMPLETED APPLICATION TO:

North Dakota Department of Health
Division of Waste Management
918 E. Divide Ave., 3rd Fl.
Bismarck, ND 58501-1947

IF A LICENSE IS GRANTED, THE FOLLOWING MUST BE COMPLIED WITH:

1. All employees must perform all duties in compliance with Department rules.
2. Transporters must comply with the statutes and rules applicable to the North Dakota Workforce Safety and Insurance on matters pertaining to occupational safety and health. On specific matters concerning equipment safety, fire prevention, and employee safety requirements, contact the North Dakota Workforce Safety and Insurance.
3. Proper records must be kept on forms approved by the Department and the unit of government.
4. The licensee agrees to perform all contract activities and failure to do so will constitute cause:
 - A. For the Department to revoke this license; and
 - B. For any performance bond required by the unit of government to be forfeited for the payment of damages incurred by the contract unit of government and/or private individuals.